

Notice of Findings

Notice To: Annie Johnson - Director
Facility Name: Children's Learning Center Rafter J
Owner:
Site Address: 1300 Valley Springs Road
City/State/Zip: Jackson, WY 83001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 09/11/2024, and investigated by Kelli Dunne.

A statement of childcare allegation, CPL-5774, was provided on 09/12/2024.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 2. Capacity/Supervision Requirements.

(I) There shall be at least one (1) adult staff supervising the care of children at all times. Video and/or audio monitors shall not be used to fulfill staff supervision requirements.

Allegation: It was self reported that on 9.11.24 a child was left on the playground without adult staff supervision.

Explanation of Findings: During this investigation and through interviews conducted and evidence obtained, it was established that on 9.11.24 a child was left on the playground without adult supervision for a period of approximately 5 minutes.

Action Required: The Director of the facility will complete a corrective action plan detailing what went wrong and how she will ensure that the support teachers working in classrooms will follow the facility's attendance and supervision procedures. In addition staff member GA must schedule and obtain two hours of training in the area of supervision. This training must be completed within thirty days.

Corrective Action Plan Due Date: 09/27/2024

Corrective Action Plan Achieved Date:

Compliance Due Date: 10/13/2024

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

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Signature: *Kelli Dunne*
Kelli Dunne

Date: 9.13.2024

CC:

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